A) Abstract Instructions:
- Abstract must be typed, 12 point Times New Roman/Arial font, single-spaced in Word format only.
- Limit the abstract to 350 words.
- The abstract formatting should include: Title, Authors and the Body.
- The abstract Body must include: Introduction, Methods, Results (do not include tables/figures), and Conclusion.
  - Introduction: state the purpose/objective with a brief introduction.
  - Methods: include design, setting, participants, and interventions/observations.
  - Results: provide a summary of results to support the conclusion and include a brief description of statistics.
  - Conclusion: state conclusion and include important limitations.
- Abbreviations should be defined when first used, but kept to a minimum.
- Email abstracts to pcc2016conf-abstracts@paramedicchiefs.ca - an email receipt of submission will be sent. If you do not receive an email receipt of your submission, please send an email to: carrie@paramedicchiefs.ca.

B) Abstract Evaluation Process:
- Each abstract will be reviewed and scored independently by blinded members of the planning and research committees prior to the conference using a standardized evaluation tool.
- Abstracts will be reviewed and scored according to the following criteria: impact on audience, originality, robustness of methods and results, adherence to format and clarity.
- Reviewers are blinded to the authors’ name(s) and affiliation(s).
- To ensure blinding, no identifying information should appear in the body of the abstract.
- Only completed research will be considered.

Presenting Author: Please note that the presenting author will be responsible for their own registration, airfare, hotel arrangements and poster expenses.

Important: Abstract submissions are not formally peer-reviewed, and they are not published or citable as part of the conference proceedings. Previously presented research will be considered. Abstracts will be accepted based on the scores obtained through evaluation process, and availability of space and other resources on the conference site.